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## CECIL COUNTY GOVERNMENT

129 East Main Street  
Elkton, MD 21921

Cecil County Information  
410-996-5200  
410-658-4041

### MEMORANDUM

**DATE:** April 7, 2005  
**TO:** Plans Review and Inspection Staff  
**FROM:** Matheu J. Carter, P.E., Director, Department of Public Works *mjc*  
**RE:** Fee Schedules - DPW

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Enclosed are updated fee schedules for various Department of Public Works plans review and inspection functions. These were adopted by the Board of County Commissioners of Cecil County at their April 5, 2005 public meeting and are effective immediately.

Please take notice, in particular, of the following:

- These establish a practical means of meeting the requirement of the Road Code and Water and Sewer Standards, whereby plans review fees are payable upon application. All new submittals must be held to this standard.
- The plan review fees provide for the original submittal and one resubmittal. Subsequent resubmittals require assessment of additional fees.
- The Stormwater Management Fees are structured to coincide with the potential areas of review under the Ordinance and are intended to assess fees in accordance with the level of effort typically required for review and/or inspection.
- These fees are additive for all elements included in the submission.
- Notice that variance review fees have been established. Please encourage applicants to assemble all variances for consideration at one time, so as to avoid duplicative fees.

**CECIL COUNTY DEPARTMENT OF PUBLIC WORKS  
SCHEDULE OF FEES AND AGREEMENTS  
FOR CONSTRUCTION PROJECTS  
Effective April 5, 2005**

Plan Type	Plans Review Fee <sup>1</sup>	Inspection Fee	Agreement Required	Financial Assurance Required
<b>Streets/Stormdrains<sup>2</sup>:</b>				
Residential	\$750.00	4% of Construction Estimate <sup>3</sup>	PWA <sup>4</sup>	120% of Construction Estimate
Commercial/Industrial	\$500.00	4% of Construction Estimate <sup>3</sup>	PWA	120% of Construction Estimate
Subsequent Resubmittal	\$250.00			
<b>Public Utilities (water, sewer)<sup>2</sup>:</b>				
Subsequent Resubmittal	\$500.00	4% of Construction Estimate <sup>3</sup>	PWA	120% of Construction Estimate
<b>Private Utilities (water, sewer)<sup>2</sup>:</b>				
Served by <u>Public</u> Facilities	\$500.00	4% of Construction Estimate <sup>3</sup>	PWA	120% of Construction Estimate
Subsequent Resubmittal	\$250.00			
<b>Private Utilities (water, sewer)<sup>2</sup>:</b>				
Served by <u>Private</u> Facilities	\$750.00	4% of Construction Estimate <sup>3</sup>	PWA	120% of Construction Estimate
Subsequent Resubmittal	\$250.00			
<b>Sewage Pump Station<sup>2</sup>:</b>				
Subsequent Resubmittal	\$1,000.00	4% of Construction Estimate <sup>3</sup>	PWA	120% of Construction Estimate
<b>Road Code or Water/Sewer Variance Request:</b>				
Before Prelim Plat Submittal:	\$100.00			
After Prelim Plat Submittal:	\$250.00			
<b>Replacement of PWA and/or I/M Financial Assurance</b>				
	\$50.00			
<b>Stormwater Management:</b>	See Schedule	4% of Construction Estimate <sup>3</sup>	I/M <sup>5</sup>	100% of Construction Estimate

<sup>1</sup> All Plan Review Submittal Fees include the original submittal and one resubmittal.

<sup>2</sup> Per Road Code Section 10.03 and W&S Standards Section 10.D, all Plan Review Fees are payable upon initial application, except for subsequent resubmittal fees, which will be assessed upon final technical approval of the submittal(s). Fees are non-refundable, regardless of final approval status.

<sup>3</sup> Minimum Inspection Fee \$200.00

<sup>4</sup> Public Works Agreement

<sup>5</sup> Inspection and Maintenance Agreement

**CECIL COUNTY DEPARTMENT OF PUBLIC WORKS  
STORMWATER MANAGEMENT PLAN REVIEW AND INSPECTION FEES  
Effective April 5, 2005**

**PLAN REVIEW FEES<sup>1</sup>**

1. Exemptions:	
1.1. Projects Exempt Per Cecil County Code Section 251-5 A. Through E.:	\$ 0.00
2. Quantitative Waiver Requests (Additional Water Quality Submittal Required) <sup>2</sup> :	
2.1. Consistency With A Watershed Management Plan (251-6 A. (1) & 251-6 C.):	\$100.00
2.1.1. Subsequent Resubmittal Fee:	\$ 50.00
2.2. Direct Discharge To Tidally Influenced Waters (251-6 A. (2)):	\$100.00
2.2.1. Subsequent Resubmittal Fee:	\$ 50.00
2.3. Circumstances prevent reasonable implementation (251-6 A. (3)):	\$250.00
2.3.1. Subsequent Resubmittal Fee:	\$100.00
2.4. 10% 2-Year Storm Runoff Rate Increase In Coastal Plain (251-6 A. (4)):	\$300.00
2.4.1. Subsequent Resubmittal Fee:	\$150.00
3. Qualitative Waiver Requests <sup>2</sup> :	
3.1. Redevelopment Waiver (251-6 B. & 251-7):	\$300.00
3.1.1. Subsequent Resubmittal Fee:	\$150.00
4. Variance Requests <sup>2</sup> :	
4.1. Variance Requests (251-8):	\$400.00
4.1.1. Subsequent Resubmittal Fee:	\$200.00
4.1.2. Lots of Record Variance (March 7, 2005):	\$150.00
5. Stormwater Management Plans <sup>2</sup> :	
5.1. Determination Of Minimum Control Requirements <sup>3</sup> :	\$100.00
5.1.1. Subsequent Resubmittal Fee:	\$ 50.00
5.2. Structural Management Measures Design (Per Drainage Area) <sup>4</sup> :	
5.2.1. SWM Ponds (each):	\$300.00
5.2.1.1. Subsequent Resubmittal Fee:	\$150.00
5.2.2. SWM Wetlands:	\$300.00
5.2.2.1. Subsequent Resubmittal Fee:	\$150.00
5.2.3. SWM Infiltration Systems:	\$100.00
5.2.3.1. Subsequent Resubmittal Fee:	\$ 50.00
5.2.4. SWM Filtering Systems:	\$ 50.00
5.2.4.1. Subsequent Resubmittal Fee:	\$ 50.00
5.2.5. SWM Open Channel Systems:	\$ 50.00
5.2.5.1. Subsequent Resubmittal Fee:	\$ 50.00

<sup>1</sup> Per Section 251-16, all Plan Review Fees are payable upon initial application, except for subsequent resubmittal fees, which will be assessed upon final technical approval of the submittal(s). Fees are non-refundable, regardless of final approval status.

<sup>2</sup> All Plan Review Submittal Fees include the original submittal and one resubmittal.

<sup>3</sup> Includes review of stormwater credits for innovative site planning (non-structural management measures).

<sup>4</sup> Applicable also to qualitative designs for waivers.

5.3. Qualitative Standard Plan (251-14 B.)	\$100.00
5.4. Final Lot Grading Plans	
5.4.1. Ten (10) lots or less	\$10/Lot
5.4.2. Greater than ten (10) lots but less than fifty (50) lots	\$200 (total)
5.4.3. Fifty (50) or more lots	\$200 + \$5/Lot
6. Post-Design Material/Design Change Request:	\$100.00

**INSPECTION FEES:<sup>5</sup>**

1. Projects With Total Estimated Construction Costs <sup>6</sup> <\$7,500:	\$300.00
2. Projects With Total Estimated Construction Costs ≥\$7,500:	4% of estimated construction cost

**AS-BUILT REVIEW/APPROVAL:<sup>7</sup>**

1. SWM As-Built (Per Design Element): <sup>8</sup>	
1.1. Ponds And Wetlands:	\$200.00
1.1.1. Subsequent Resubmittal Fee:	\$150.00
1.2. Infiltration, Filtering, And Open Channel Systems:	\$ 50.00
1.2.1. Subsequent Resubmittal Fee:	\$ 50.00
1.3. Commercial/Industrial Site Grading As-Built	\$100.00
2. Residential Lot Grading Plan (per lot): <sup>9</sup>	\$ 25.00
2.1. Subsequent Resubmittal Fee:	\$ 25.00

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<sup>5</sup> Inspection Fees are payable upon receipt of technical approval.

<sup>6</sup> Estimated construction costs for stormwater management facilities (if any) and relevant soil erosion and sediment controls.

<sup>7</sup> All As-Built Review Fees include the original submittal and one resubmittal.

<sup>8</sup> SWM As-Built review fees are payable upon receipt of technical approval of the design.

<sup>9</sup> Lot Grading Plan As-Built review fees are payable upon receipt of the Occupancy Permit.



**Cecil County Department of Public Works**

**SCHEDULE OF FEES FOR SIGNS**

**Effective April 5, 2005**

<u>Sign Type</u>	<u>Fee</u>
Stop, Speed Limit, Yield, No Parking, Keep Right, No Parking, One Way, Do Not Enter, etc.	\$175
Street Name Sign (Blue)	\$175
Street Name Sign (Green)	\$175
No Outlet Addition to Street Sign	\$35



**Cecil County Department of Public Works  
Sediment and Erosion Control Ordinance  
Cecil County Code, Chapter 248**

**Fee Structure  
May 1, 2002  
Adopted Without Change April 5, 2005**

Grading Permit Application Fee: (includes normally required inspections)	\$125.00
Re-inspection Fee (per inspection): (as required for non-compliance)	\$50.00
Re-instatement of Suspended Permit:	\$125.00
Renewal of Cancelled Permit:	\$125.00
Driveway Permit:	\$40.00