

# CECIL COUNTY ETHICS COMMISSION

[www.ccgov.org/ethics\\_bd/index.cfm](http://www.ccgov.org/ethics_bd/index.cfm)

C/o Cecil County Department of Human Resources

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## Meeting Minutes

June 22, 2015

Present: Mike Dixon, Bob Boonstoppel, Joe Cline, Valerie Falcioni

Absent: Nick Cusmano

Guest: Donna Nichols

### Open Session

Joe Cline made a motion to approve the minutes of the May 18, 2015 (open session). Valerie Falcioni seconded, and all were in favor.

Joe Cline motioned to approve the agenda, Valerie Falcioni seconded, and all were in favor.

### Old Business:

**Review of Financial Disclosure Statements** – Human Resources provided a list of the board and commission members that have neglected to file CY2014 Financial Disclosure Statements

**Implementation of Ethics Training** – Joe Cline asked for a review by Bob Boonstoppel and Mike Dixon. Once they have reviewed the training, Joe will contact Cecil College to begin implementation.

**Ethics Forms Revisions - Ethics Electronic Report Option** – Stephanie Pratt will distribute the Survey Monkey links for Form 1 and Form 2 to review.

**FY16 Budget Request/FY15 Budget Status** – Donna Nichols informed the Ethics Commission that all moneys have been allocated for FY15. Due to the budget cuts the Ethics Commission's budget was decreased to \$2,000.00 for FY16. It was discussed that if additional money will be needed for legal that it will be addressed at that time.

**Processing of Ethics Complaints** – The Ethics Commission agreed to begin utilizing a check list for all cases and advisory opinions in order insure a matter is handled in the appropriate time frame.

Motion was made to adjourn to closed session. The meeting was closed by a formal motion (Mike Dixon), seconded (Joe Cline) and unanimous vote of the members present in accordance with Maryland statutes.

Respectfully Submitted by

Stephanie Pratt