



## **CECIL COUNTY COMMISSION FOR WOMEN**

Cecil County Administration Building  
200 Chesapeake Boulevard  
Elkton, Maryland 21921  
(410) 996-8300(phone)

<https://www.ccgov.org/government/boards-and-commissions/commission-for-women>

### **Open Meeting Minutes**

May 26, 2022 – 4:30 p.m.

**Present:** Tammy Perkins, Annette Brown, Holly Ayers, Kathie Kennedy, Casie Goins, Sheila Murphy, Tyra Kenly

**Absent:** Rebekah Corle, Staff Support

**Guest/s:** N/A

#### **Call to Order:**

- Sheila Murphy, Chair, called the meeting to order.

#### **Old Business:**

##### **Review of April 28, 2022, Meeting Minutes**

- Sheila asked the group if anyone had any revisions relating to the meeting minutes from the April 28<sup>th</sup> meeting.
- Sheila noted that according to Roberts Rules, someone needs to make a motion to accept the minutes as presented.
- Annette noted concerns relating to a bullet on page 4 of the April 28<sup>th</sup> minutes and requested a revision to describe the point more accurately that she was trying to make at that time.
- Sheila discussed options on addressing the revisions of the minutes and decided to discuss with Rebekah and hold the motion to accept the minutes for now. She thanked Annette for catching the error and described that the minutes are not only a record for the Commission, but that it should be accurate for the public's review. April 28, 2022, meeting minutes will be held for vote.

- Sheila asked if there was any other old business. None noted. Old business closed for this meeting.

### **New Business:**

- Sheila noted that after leaving the April meeting, she felt very proud to be in the company of great women and that there were likeminded individuals when it came to looking at the importance of the next steps of the Commission.

### **Agenda**

- Sheila asked for a motion to accept the agenda. Motion made by Kathie, seconded by Annette.

### **Robert's Rules**

- Sheila inquired if everyone in the group has had experience with Robert's Rules.
- Kathie gave a brief description of Robert's Rules. Sheila added additional commentary about the methodology and origin of the Rules. Sheila noted that she is hopeful whenever someone has a question or concerns, they would be open to sharing same.

### **Research Review**

- Sheila asked that the Commission review the CFW Chart provided in the Commission's Google-Drive. Once pulled up for screen share on the Zoom, Sheila noted that we are one of three counties currently reestablishing their Commission for Women.
- There is a lot of work, time, and attention to establish key foundational steps to begin growing the Commission. Holly expressed concerns about the Commission being ready to change the Code. Sheila stated the Commission is not there yet.
- Tammy expressed focusing on the mission statement. Sheila agreed.
- Tyra and Sheila agreed that a mission and a vision statement are two separate things. Tyra noted that you must have a mission statement before a vision statement. Sheila agreed.
- Sheila – “The mission statement is, “why are we together? What are we going to do? And in a sense, how are we going to do it? The vision is really the objectives with actuality.”
- Annette stated the mission is what we want to do, and the vision is how do we get there.

- What service will the Commission provide and to whom? The vision is then how. – Sheila
- Review of the different counties' mission statements and Sheila walking through each county on the CFW Chart. Discussion about same among the Commission.
- Key words: addressing, awareness, advocacy, accessibility, assisting, attaining.
- Reviewed the Commission's previous purpose statement. Sheila stated concerns about the Commission being able to perform their duties stated by the current Purpose Statement due to its current state and lack of communication. Women and families? Tyra expressed concerns of using words that may “box in” women under certain definitions. Annette expressed importance in using the word “family.” Casie and Kathie stated concern on using the work family for the importance of some women not having traditional-like family. Sheila noted that the word families should be used as an umbrella term to describe people you surround yourself with. Tyra expressed importance in women having their own identity separate from “family.”
- Vote for the removal of the term “and families” from the current Cecil County Commission for Women purpose statement – Annette, yes – Tyra, yes – Casie, yes.
- Sheila challenged the Commission to create one/two sentences including the “A” keywords for the Commission's mission statement and share them at the next meeting.

### **Bylaw Draft**

- Sheila and Holly noted they were going to put together a by-law draft for the Commission and share it with the Commission.

### **Facebook Page**

- Holly asked the Commission if they had an opinion about what should be shared on the Facebook page and encouraged the Commission to contribute to the page by sharing what information they may like posted. Sheila noted that a discussion was done about previous posts and she agreed with the posts but encouraged the Commission to participate in the reviews for the page going forward.
- Tyra and Sheila both shared the importance of having the ability and opportunity to share information that may be needed by the community.
- Kathie and Sheila noted wanting to change the Facebook page banner/logo. Sheila challenged the Commission to find some images or ideas they might like to see made into the banner and present them at the next meeting for discussion.

### **Biographies**

- Annette asked when biographies for the website should be in, and Sheila asked if everyone would be able to have the biographies completed by June 15<sup>th</sup>.
- Sheila suggested a few guidelines for the biographies.

### **Adjourn:**

- Annette expressed her gratitude for being able to be a part of the Commission. Sheila expressed the same.
- Tyra made a motion to adjourn the meeting, seconded by Annette, and approved by all.

### **Next meeting:**

- June 23<sup>rd</sup> at 4:30 p.m., County Administration Building, 200 Chesapeake Boulevard, Perryville Room, Elkton, MD with Zoom option