



CECIL COUNTY ETHICS COMMISSION

Cecil County Administration Building
c/o Human Resources Department
200 Chesapeake Boulevard, Suite 2800
Elkton, Maryland 21921
(410)-996-5250 (phone)
1-866-230-2578 (fax)

<http://www.ccgov.org/government/boards-and-commissions/ethics-commission>

Open Meeting Minutes

June 10, 2024

Attendance:

Present:

Members: Andrew Goins (Chair), Janet Pope, and Chip Peterson.

Office of Law: Kevin Jensen (Assistant County Attorney), Kristin Russell
(Assistant County Attorney), Tammy Strong (Paralegal), Kayla Maldeis
(Legal Secretary).

Absent:

Member: Charlie Kelso

Call to Order:

- The meeting was called to order at 5:04 pm.
- 3 members of the Ethics Commission were in attendance, constituting a quorum.

Agenda Approval:

MOTION: Janet Pope motioned to approve the agenda, seconded by Chip Peterson. The motion was approved unanimously.

Old Business:

- Review of CY2021 Non-Compliant List. The list includes 4 current board members, 5 non-active board members, and 1 former employee.
- Review of CY2022 Financial Disclosure Statements and Acknowledgements of Understanding. Two Form 1, 35 Form 2, and 42 Acknowledgments of Understanding were submitted.
- Review of CY2022 Non-Compliant List. The list includes 0 active employees, 86 inactive former employees, 8 inactive board members, and 16 active board members.

MOTION: Chip Peterson motioned to request the Office of Law to draft a letter for the Ethics Commission to send to the hiring authority and/or the County Executive, as appropriate, recommending

that persons on the CY2021 Non-Compliant List be put on the no hire/no boards list until such time as they rectify the non-compliance, seconded by Janet Pope. The motion was approved unanimously.

MOTION: Chip Peterson motioned to allow Tammy Strong, the Department of Human Resources, and/or the Office of Law to send a second notice of non-compliance to persons on the CY2022 Non-Compliant List on June 22, 2024, with a return by date of July 21, 2024. At 5:38 PM Chip Peterson amended his motion to state that the Ethics Commission authorizes communication via email, letter, and/or phone. The amended motion was seconded by Janet Pope. The motion was approved unanimously.

New Business:

- Review Lobbyist Forms L-1 and L-2
- Review proposed edits to Form 1, Form 2, and Acknowledgments of Understanding, and accompanying instructions and cover letters.
- Discuss Legislation

MOTION: Chip Peterson motioned to approve edits to Ethics Forms 1 and 2, the Acknowledgment of Understanding, and accompanying instructions and cover letters as proposed by the Office of Law, seconded by Janet Pope. The motion was approved unanimously.

Kevin Jensen reviewed proposed changes to Chapter 39 of the Cecil County Code.

Closed Session:

MOTION: Chip Peterson motioned to go into closed session at 5:57pm to consult with counsel to obtain legal advice pursuant to Md. Code Ann. Gen. Provisions 3-305(b)(7), seconded by Janet Pope, and approved unanimously.

Adjourn:

MOTION: Janet Pope motioned to adjourn at 6:20PM, seconded by Chip Peterson. The motion was approved unanimously.

Next Scheduled Meeting:

- Monday, September 30, 2024, at 4:00 p.m., County Administration Building, 200 Chesapeake Boulevard, Perryville Room, Elkton, MD.