

**CECIL COUNTY APPLICATION FOR APPOINTMENT - BOARDS/COMMISSIONS/COMMITTEES**

**Instructions:** Please complete this form and mail to: Office of the County Executive, 200 Chesapeake Blvd., Suite 2100, Elkton, MD 21921. To request the form via email, contact Tammy Strong at [tstrong@ccgov.org](mailto:tstrong@ccgov.org)

The County Executive will review the following information for your possible appointment to a board/commission/committee. Your information will be kept on file in our office for four (4) years from submission and will be made available to the media if requested. Appointees serve without compensation, except for the Board of License Commissioners.

**Board or Commission Preference – Please check your interest(s)** (See page 2 for board/commission information):

Administrative Charging Committee (ACC)	Commission on Aging	Local Development Council
Adult Public Guardianship Review Board	Commission on Veterans Affairs	Mechanical Code Board
Agricultural Land Preservation Advisory Board	Commission on Women	Mental Health Core Service Agency Advisory Bd
Agricultural Reconciliation Committee	Department of Social Services Board	Planning Commission
Bainbridge Development Corporation	Drug and Alcohol Council	Plumbing Board
Board of Appeals	Economic Development Commission	Police Accountability Board (PAB)
Bd of License Commissioners (Liquor Board)	Electrical Examiners Board	Prop Tax Assessment Appeal Bd
Board of Parks and Recreation	Emergency Medical Services Advisory Bd	Public Safety Pension Plan Board
Building Board of Appeals	Ethics Commission	Susquehanna Workforce Network
Cecil Soil Conservation District Board	Historic District Commission	Weed Control Board
Citizens Budget Advisory Board	Human Services Agency	

**\*NOTE: Individuals appointed to a board/commission/committee will be required to fill out an Acknowledgment of Understanding form as per the Ethics Ordinance on your initial appointment and annually until your term expires. Please forward any changes in your contact information to our office.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Political Party: \_\_\_\_\_ (required for Ethics Commission application only)

**Resume attached or fill out the information below.**

Occupation: \_\_\_\_\_

Place of employment: \_\_\_\_\_

Education/Background: \_\_\_\_\_

Affiliations (Civic/Organizations): \_\_\_\_\_

Special Interests: \_\_\_\_\_

Other Pertinent Information: \_\_\_\_\_

*To the best of my knowledge, the information submitted is correct and will be used by the County Executive in considering my nomination to a board/commission/committee. \*Note: All appointments to a board/commission/committee are subject to confirmation by the County Council.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Forms can be submitted by mail, email or fax at 1-800-863-0947. If you have any questions or need more information please contact Tammy Strong in the Office of the County Executive at 410.996.8304. Thank you for your interest in Cecil County.

## BOARDS/COMMISSIONS/COMMITTEES

Group Name	Term (yrs)	Mtg Frequency
<b>Administrative Charging Committee (ACC)</b> - Review findings of Law Enforcement Agencies' investigations into complaints of police misconduct and make determinations whether to Administratively Charge or Not Administratively Charge the police officers named in the complaints.	3	As needed, not less than annually
<b>Adult Public Guardianship Review Board</b> - Review of guardianship cases of a public agency to make recommendations to continue, modify or terminate guardianship.	3	April & October
<b>Agricultural Land Preservation Advisory Board</b> – Advisory board for agricultural districts, approval of purchases of easements by the Foundation within the county, and priorities for agricultural preservation.	5	when necessary
<b>Agricultural Reconciliation Committee</b> - Arbitrate and mediate disputes and issue opinions on agricultural operations as established by the Soil Conservation and Maryland Cooperative.	indefinite	when necessary
<b>Bainbridge Development Corporation</b> - Develop and implement a sustainable plan for the redevelopment of the former Bainbridge Naval Training Center in Port Deposit.	4	monthly
<b>Board of Appeals</b> - Hear and decide on applications for special exceptions and variances, as well as, appeals from actions of the County Zoning Administrator.	3	when necessary
<b>Board of Library Trustees</b> - Charged with establishing and operating county libraries to provide free library service to local citizens. Sets forth use of the library and oversees budget process and spending of public funds.	5	quarterly
<b>Board of License Commissioners (Liquor Board)</b> - Enforce the liquor laws of the State under Article 28 of the Annotated Code of MD and the local regulations.	3	monthly
<b>Board of Parks and Recreation</b> - Determine general policy for parks and recreation and supervise the expenditures of funds appropriated for this purpose.	3	monthly
<b>Building Board of Appeals</b> - Hear and decide appeal of orders and decisions on determinations made by the code officials relative to the application and interpretation of the code.	3	monthly
<b>Cecil Soil Conservation District Board</b> - Oversee the activities of the Cecil Soil Conservation District and promote practical and effective soil, water, and related federal, state, and local natural resource programs.	5	monthly
<b>Charter Review Commission</b> - The Commission shall review the provisions of this Charter and make recommendations as to the necessity for deleting, adding, or amending its contents.(Begin 2022)	1	when necessary
<b>Citizen's Budget Advisory Committee</b> – Attends Council budget hearings, reviews the proposed County budget, and makes recommendations to the Council.	Ad-hoc	March, April, & May weekly
<b>Commission on Aging</b> - Advisory group and advocate for senior programs.	2	Bi-monthly
<b>Commission on Veterans Affairs</b> - Promote the health, wellness, education, and economic independence of Cecil County veterans by assisting them to receive the full extent of benefits available to them from local, state and federal governments as well as any profit or non-profit organizations created to assist veterans.	3	at least 6 x yearly
<b>Department of Social Services Board</b> – Advisory board for local social services plans to implement mandated programs.	3	Monthly
<b>Drug and Alcohol Council</b> – Advisory board to raise awareness of issues with respect to the trends and programs for drug and alcohol use within the county.	3	bi-monthly
<b>Economic Development Commission</b> – Advisory board involved in the development and advancement of economic opportunities.	3	monthly
<b>Electrical Examiners Board</b> – Advisory board on electrical code; act as an appeals board concerning matters arising under the adopted Code; prepare and administer electrical licensing examinations.	3	monthly
<b>Emergency Medical Services Advisory Board</b> - Advisory board on emergency medical services in the county.	3	monthly
<b>Ethics Commission</b> - Investigate ethic complaints.	5	At least quarterly
<b>Historic District Commission</b> – Advisory board for historic district or site designation.	3	when necessary
<b>Local Development Council</b> – Advisory board on the multi-year plans regarding the expenditures of revenue from the video lottery terminals gaming facility in Perryville.	4	when necessary
<b>Local Management Board (Human Services Agency)</b> - Advisory board for programs for children, youth and families. (Cecil County Local Management Board)	4	monthly
<b>Mechanical Code Board</b> - Hear and decide appeal of orders and decisions on determinations made by the code officials relative to the application and interpretation of the code.	5	when necessary
<b>Mental Health Core Service Advisory Board</b> - Assure the existence and access to quality public mental health services for Cecil County.	3	at least 6 x yearly
<b>Personnel Board</b> – Independent body that reviews the written record of a county employee grievance, analysis, and recommendations. May issue administrative decision with adequate information.	2	when necessary
<b>Planning Commission</b> - review, evaluate, approve/deny subdivision plans, make recommendations for changes in the Comprehensive Plan, Zoning Ordinance, open space, and historic sites coordinating with the Planning and Zoning Dept.	3	monthly
<b>Plumbing Board</b> - Hear and decide appeal of orders and decisions on determinations made by the code officials relative to the application and interpretation of the code.	1	when necessary

<b>Police Accountability Board (PAB)</b> - receive complaints of police misconduct filed by members of the public, and work with Law Enforcement and Cecil County Government to improve matters of policing.	3	Monthly
<b>Property Tax Assessment Appeal Board</b> - Hear second-level appeal of property tax assessment appeals from property owners.	5	when necessary
<b>Public Safety Pension Plan Board</b> – Trustee appointment responsible for Plan administration and fund investments – financial management experience preferred.	3	monthly
<b>Susquehanna Workforce Network Board</b> - Provide policy guidance and oversight for the workforce development initiatives in the Susquehanna Region	2	monthly
<b>Weed Control Board</b> - Provide oversight for weed control program.	1	when necessary